Minutes of the 21st meeting of Internal Quality Assurance Cell (IQAC) held at 03:00 PM- on 1st Jun 2020 at New Block Seminar Hall in VVIT

The following members were present:

S.No Name of the IQAC Member 1 Dr. Y. Mallikarjuna Reddy Principal, Chairman IQAC 2 Dr. N Kumara Swamy Dean of Administration, VVIT 3 Dr. K. Giri Babu Dean of Academics 4 Dr. A. Kalavathi HoD, IT, Coordinator, IQAC 5 Dr. T. Sridhar Babu HoD, Civil 6 Dr. R. Eswaraiah HoD, ECE 7 Dr. M.Y. Bhanu Murthy HoD, ECE 8 Dr. A.V. Naresh Babu HoD, Mech 10 Dr. M.V. Raghuram HoD, Mech 11 Dr. P. Ammi Reddy Controller of Examinations 12 Mr. K. Suresh Babu T&P Coordinator 13 Mr. J.K. Sarma Sr. Accountant 14 Mr. S. Badari Prasad Secretary 15 Mr. Ch. Naga Sai Kalyan Alumni member 16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	THE	70.4.0	Designation	Signature
1 Dr. Y. Mallikarjuna Reddy 2 Dr. N Kumara Swamy Dean of Administration, VVIT 3 Dr. K. Giri Babu Dean of Academics 4 Dr. A. Kalavathi HoD, IT, Coordinator, IQAC 5 Dr. T. Sridhar Babu HoD, Civil HoD, CSE 7 Dr. M.Y. Bhanu Murthy HoD, ECE 8 Dr. A.V. Naresh Babu HoD, Mech 10 Dr. M.V. Raghuram HoD, S&H 11 Dr. P. Ammi Reddy Controller of Examinations 12 Mr. K. Suresh Babu T&P Coordinator 13 Mr. J.K. Sarma Sr. Accountant 14 Mr. S. Badari Prasad Secretary 15 Mr. Ch. Naga Sai Kalyan Alumni member 16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	S.No	Name of the IQAC	Designation	g
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Dean of Academics Dr. K. Giri Babu Dean of Academics HoD, IT, Coordinator, IQAC Dr. A. Kalavathi Dr. T. Sridhar Babu HoD, Civil Dr. R. Eswaraiah HoD, CSE Dr. M.Y. Bhanu Murthy HoD, ECE Dr. K. Satyanarayana HoD, Mech Dr. M.V. Raghuram HoD, S&H Dr. P. Ammi Reddy Controller of Examinations Mr. K. Suresh Babu T&P Coordinator Mr. J.K. Sarma Sr. Accountant Mr. S. Badari Prasad Secretary Mr. Ch. Naga Sai Kalyan Alumni member Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions My August Dean of Academics HoD, IT, Coordinator, IQAC Rocce Solutions Dean of Academics HoD, IT, Coordinator, IQAC Solutions HoD, CSE HoD, ECE Por. K. Satyanarayana HoD, SeH Secretary Alumni member External Member, Director, Norm S/W Solutions Dean of Academics No. S. Girls Babu HoD, CSE Por. A.V. Naresh Babu HoD, ECE Solutions Dean of Academics HoD, IT, Coordinator For. A.V. Naresh Babu HoD, SeH Secretary Alumni member External Member, Director, Norm S/W Solutions Dean of Academics No. Solutions Dean of Academics Dean of			Dean of Administration, VVIT	Kord
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5 Dr. T. Sridhar Babu HoD, Civil 6 Dr. R. Eswaraiah HoD, CSE 7 Dr. M.Y. Bhanu Murthy HoD, ECE 8 Dr. A.V. Naresh Babu HoD, Mech 10 Dr. M.V. Raghuram HoD, S&H 11 Dr. P. Ammi Reddy Controller of Examinations 12 Mr. K. Suresh Babu T&P Coordinator 13 Mr. J.K. Sarma Sr. Accountant 14 Mr. S. Badari Prasad Secretary 15 Mr. Ch. Naga Sai Kalyan Alumni member 16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	3			9125
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14 Mr. S. Badari Prasad Secretary 15 Mr. Ch. Naga Sai Kalyan Alumni member 16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	12	Mr. K. Suresh Babu	T&P Coordinator	me
15 Mr. Ch. Naga Sai Kalyan Alumni member 16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	13	Mr. J.K. Sarma	Sr. Accountant	J.U.
16 Mr. Sridhar Kovvuru External Member, Director, Norm S/W Solutions 17 Dr. T. Jaya Lakshmi External Member, SRM AP	14	Mr. S. Badari Prasad	Secretary	Shund
17 Dr. T. Jaya Lakshmi External Member, SRM AP	15	Mr. Ch. Naga Sai Kalyan	Alumni member	. 0
	16	Mr. Sridhar Kovvuru	External Member, Director, Norm S/W Solutions	Jus
T 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	17	Dr. T. Jaya Lakshmi	External Member, SRM AP	jayar
18 Dr. P. Ratna Babu External Member, MIC	18	Dr. P. Ratna Babu	External Member, MIC	Pholon
19 Mr. J. Yotesh Student Activity Council Member	19	Mr. J. Yotesh	Student Activity Council Member	yotesh

Agenda:

- 1. Sanction of New Programmes
- 2. System operating Procedure
- 3. APSSDC Activities online
- 4. MCA & MTECH Projects online follow up
- 5. Staff Appraisal during lock down
- 6. Online learning Pros and Cons

The Chairman welcomed the members to the IQAC meeting, followed by the confirmation of minutes of earlier 20th meeting held on 02nd March 2020 by all the committee members.

The Chair initiated the discussion on items of the agenda which were circulated among the members and corresponding resolutions were made.

Agenda Point 1: Sanction of New Programmes

Chairman congratulated all the members about the extension of approval by AICTE for all the existing courses and the four Emerging Technology Courses. Chairman invited all the department level representatives to initiate process in association with Heads of Departments, for internal BoS meetings.

Resolution 1:

The Committee came to a consensus that, all departments shall initiate the process of R20 syllabus structure for the new courses and further semesters of R19, via possible online medium.

Agenda Point 2: System operating Procedure (SOP)

Chairman circulated the SoP to perform the academic activities, amidst Covid-19 pandemic, and invited the members to discuss over the feasibility.

Members expressed their pathetic situation amidst the lockdown and shown empathy towards the plight of students at home.

Resolution 2:

Committee decided to reiterate the Covid-19 precautionary measures as announced by the GoI, to all the stake-holders of Institute, especially students, to fulfil the social responsibility.

Agenda Point 3: APSSDC Activities online

Principal after being informed by the SPOC, APSSDC, requested all members to encourage students, to utilize the online training programs being floated by the APSSDC. Members appreciated the activities taken by APSSDC and analysed the availability of resources by the students to utilize them.

Resolution 3:

The Committee resolved that all aspiring students can attend these APSSDC programs, as least resources are required viz., stable internet connection, lap/desk top PC.

Agenda Point 4: MCA & MTECH Projects online follow up

The Chair inquired in to the MCA & MTECH Projects and their progress. The concerned members replied over the online reviews done and the progress is good for circuit brnaches. About the non-circuit branches, Chairman asked the advice of respected Principal for handling the non-circuit branch student projects. Principal opined that they must go with the further instructions of University.

Resolution 4:

The committee appreciated the online review process for circuit branches and wished it to be continued till further notice by JNTUK. For non-circuit branches, University further instructions are to be followed, as decided by the Committee.

Agenda 5: Staff Appraisal during lock down

By the direction of Management, all the staff members are subjected to attend an online questionnaire on the activities done during the lockdown period and submit the proofs for the answers they were given. The committee analysed the performance of each faculty on the roles.

Resolution 5:

It was unanimously approved that the performance of 90% of the faculty, is in the quality lines even amidst Covind-19 lockdown. The others who failed to rise up the threshold are advised improve and attend the questionnaire again by the end of next month.

The committee also resolved to repeat the process for all staff after another three months, if the Lockdown continues.

Agenda Point 6: Online Teaching Pros and Cons

Chairman, IQAC revealed that there is a mixed response from the online learning by the students. The instructors and observers of online learning delivered their opinion on the issues raised during the online sessions.

Chairman requested the respected Principal for further guidance and guidelines for the effective and quality oriented online teaching-learning process. Principal advised the members to analyze the effectiveness by considering the technical glitches and internet bandwidth issues.

Resolution 6: It was unanimously approved that the performance of students in online learning must be improved by taking frequent assessments via appropriate means at the discharge of online faculty, delivering the content.

Coordinator, IQAC

Chairman, IQAC

Minutes of the 22^{nd} meeting of Internal Quality Assurance Cell (IQAC) held at 03:00 PM- on 30^{th} September 2020 at IT Seminar Hall in VVIT

The following members were present:

The ic	ollowing memoere		Signature
S.No	Name of the IQAC	Designation	Signature
	Member		1
1	Dr. Y. Mallikarjuna Reddy	Principal, Chairman IQAC	No.
2	Dr. N Kumara Swamy	Dean of Administration, VVIT	Matas
3	Dr. K. Giri Babu	Dean of Academics	Klin
4	Dr. A. Kalavathi	HoD, IT Coordinator, IQAC	ghe
5	Dr. T. Sridhar Babu	HoD, Civil	J. Sy
6	Dr. R. Eswaraiah	HoD, CSE	A L
7	Dr. M.Y. Bhanu Murthy	HoD, ECE	
8	Dr. A.V. Naresh Babu	HoD, EEE	£ '
9	Dr. K. Satyanarayana	HoD, Mech	OK'
.10	Dr. M.V. Raghuram	HoD, S&H	201
11	Dr. P. Ammi Reddy	Controller of Examinations	F
12	Mr. K. Suresh Babu	T&P Coordinator	wif
13	Mr. J.K. Sarma	Sr. Accountant	5.4
14	Mr. S. Badari Prasad	Secretary	Romed
15	Mr. Ch. Naga Sai Kalyan	Alumni member	(A)
16	Mr. Sridhar K	External Member, Director, Norm S/W Solutions	Justin
17	Dr. T. Jaya Lakshmi	External Member, SRM AP	/ayan
18	Dr. P. Ratna Babu	External Member, MIC	Afriche
19	Mr. J. Yotesh	Student Activity Council Member	yotesh

Agenda:

- 1. APSCHE Model Curriculum for R20
- 2. Competence for ARIIA Application
- 3. On-line FDPs effectiveness
- 4. Internal BOS meetings
- 5. Online Learning analysis
- 6. NPTEL and Coursera
- 7. Budget Sufficiency for Next AY post Covid-19

The Chairman welcomed the members to the IQAC meeting, followed by the confirmation of minutes of earlier 21st meeting held on 01st Jun 2020 by all the committee members.

The Chair initiated the discussion on items of the agenda which were circulated among the members and corresponding resolutions were made.

Agenda Point 1: APSCHE Model Curriculum for R20

Member Secretary and Chairman of IQAC invited all the members to analyse the APSCHE model curriculum for R20 regulation students. A brain storming session was done by the committee and elicited certain points pertaining to the changes to be made in VVITs R19 Autonomous Curriculum.

Resolution 1:

It was unanimously approved by the Committee to recommend the College Academic Committee and Concerned Department Boards of Studies, to incorporate the changes in the VVIT R20 Autonomous Curriculum, conforming to the APSCHE model.

Agenda Point 2: Competence for ARIIA & other National-level ranking

Principal requested all the members to chalk out the qualitative way to project the institute for national level rankings viz., ARIIA. Chairman made arrangements to circulate the ARIIA application and gave away brief presentation on it. Members discussed over the best way of presenting the institute in all aspects, to get potential ranking.

Resolution 2:

Committee decided to scrutiny and right tune the entire information to be presented in ARIIA application to endeavour best ranking.

Agenda Point 3: Effectiveness of On-line events

Chairman, IQAC revealed the feedback and testimonials given by the resource persons, delegates and students of the online FDPs, STLPs and student community programs viz., EECSE-2020, ACM Spartha-2020 etc., conducted

during the lock down on virtual platform. Members of the committee pondered over the quality of these programs in achieving the objectives.

It was elicited by the Committee that, all the online events conducted were successful in structuring the emerging technological agenda, objectives, allocating intellectual resources, schedules, delivery, communication and follow up for the next events also. But due to the most common technical issues at the clients end, like unstable internet connection, power issues etc., a very small proportion of audience have seldom felt discontinuity.

Resolution 3:

Considering the above issues, it was resolved unanimously by the Committee that, all the recordings of on-line events conducted shall be made available for the applicants immediately after the completion of daily events.

Agenda Point 4: Internal BOS meetings

Chairman announced that the row of BoS meetings held for refining the Autonomous R19, R20 curriculum structure, are fruitful. Principal gave away few suggestions for the better execution of BoS meetings.

- To include all senior staff irrespective of members in BoS
- To involve concerned Editor-in-Chief English department faculty for avoiding ambiguity if any in sentences framed for syllabus
- To prepare MoM of BoS, in swift manner

Resolution 4:

It was appreciated and approved by the entire committee to follow the three points in every meeting of BoS.

Agenda 5: Efficiency of Online-Classes

After being enlisted by the Chairman-IQAC, about the random sampling of feedback taken during the online classes, collected by the Deans and other pertinent authorities, Principal welcomed all the members to discuss over the issues case-by-case and elicit qualitative approaches if it requires.

Members analysed the issues and asked one-week time to produce a comprehensive report. Chairman and Principal approved it.

Resolution 5:

It was decided to submit a report on quality of online classes in a week by 07-10-2020 to the Chairman, IQAC.

Agenda Point 6: Assessment of student and staff performance in NPTEL and Coursera

Chairman-IQAC, shared the statistics of Nptel and Coursera course completion of students and faculty during July-Sep 2020. Members browsed through the information and elicited that it was a significant performance.

Resolution 6:

It was resolved to encourage more staff and students to enrol for online certification courses like Nptel and Coursera preferably as they have proven standards.

Agenda Point 7: Budget sufficiency for the rest of AY, post pandemic

The committee projected the budgetary deviations if any due to the pandemic. The committee discussed over the change in System Operating Procedure of Institute and thereby to meet the new expenses being incurred.

Members listed out various recurring and non-recurring aspects that may be put to use after pandemic.

Resolution 7:

The committee made some advises to the Finance Department of Institute in advance, to be prepared for regarding new SoP to be implemented post-covid.

Coordinator, IQAC

Chairman, TOAC

Minutes of the 23rd meeting of Internal Quality Assurance Cell (IQAC) held at 03:00 PM- on 31st December 2020 at New Block Seminar Hall in VVIT

The following members were present:

S.No	Name of the IQAC	Designation	Signature
	Member		1
1	Dr. Y. Mallikarjuna Reddy	Principal, Chairman IQAC	099
2	Dr. N Kumara Swamy	Dean of Administration, VVIT	1. Knows
3	Dr. K. Giri Babu	Dean of Academics	Chih
4	Dr. A. Kalavathi	HoD, IT, Coordinator, IQAC	State
5	Dr. T. Sridhar Babu	HoD, Civil	Such.
6	Dr. R. Eswaraiah	HoD, CSE	Day
7	Dr. M.Y. Bhanu Murthy	HoD, ECE	
8	Dr. A.V. Naresh Babu	HoD, EEE	Te.
9	Dr. K. Satyanarayana	HoD, Mech	18
10	Dr. M.V. Raghuram	HoD, S&H	John
11	Dr. P. Ammi Reddy	Controller of Examinations	AF
12	Mr. K. Suresh Babu	T&P Coordinator	mf.
13	Mr. J.K. Sarma	Sr. Accountant	J. W.
14	Mr. S. Badari Prasad	Secretary	Africk .
15	Mr. Ch. Naga Sai Kalyan	Alumni member	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
16	Mr. Sridhar K	External Member, Director, Norm S/W Solutions	Krohn
17	Dr. T. Jaya Lakshmi	External Member, SRM AP	Torics
149	Dr. P. Ratna Babu	External Member, MIC	Rhine
	Mr. J. Yotesh	Student Body Member	yotesh

Agenda:

- 1. Results Analysis
- 2. ATAL Applications
- 3. NIRF
- 4. Student Counselling
- 5. Workshops & Quizzes under IQAC
- 6. Switching from Byndr to ERP software
- 7. Any other with the permission of chair

The Chairman welcomed the members to the IQAC meeting, followed by the confirmation of minutes of earlier 22nd meeting held on 30th September 2020 by all the committee members.

The Chair initiated the discussion on items of the agenda which were circulated among the members and corresponding resolutions were made.

Agenda Point 1: Results Analysis

Chairman made arrangements for making the results of Autonomous R19 B.Tech and M.Tech II Sem Results, available to all the members and welcomed them to analyze.

Members after browsing through the results analysis requested for some more information from the Exam-cell, which was supplied. The committee after making enough discussion elicited that the results are on par with the JNTUK Results and needs no special refinement in terms of quality.

Resolution 1:

It was unanimously approved by the Committee that the Evaluation processes adopted for Autonomous regulations, by the Examination Cell are up to the mark within the IQAC and other standards. It was recommended by the Committee to the Exam Cell to strictly abide by the current process.

Agenda Point 2: ATAL Applications

Principal requested all the members to support the department level supervisors and investigators in applying for the ATAL FDPs, STLPs and Projects etc. Members exercised on the best ways of expressing our expertises, presenting them in applications to increase the success rate.

Resolution 2:

Committee decided to scrutiny and right tune the entire information to be presented in ATAL application to enhance the success rate.

Agenda Point 3: NIRF

The chair requested all the members to analyse the NIRF application and guide the concerned staff representatives responsible for filling the data, in a qualitative dimension.

Resolution 3:

It was decided by the members to fill the application after gathering all information and a thorough scrutiny.

Agenda Point 4: Student Counselling

Coordinator, requested the principal to advise the faculty about the on-line counselling to make it effective and outcome oriented.

Principal shared several incidents while counselling online/offline. The effectiveness of counselling has been assessed by the members in case-by-case analysis of various samples taken from all departments. The committee elicited some resolutions about online counselling at the end.

Resolution 4:

It was decided to perform online counselling, using MS Teams, official software of VVIT, by scheduling the meetings with counselees one-to-one, especially with slow learners and diffident candidates if any, and report the details of counselling to the concerned heads of departments for guidance if any it needs.

Agenda 5: Workshops & Quizzes under IQAC

With the permission of Chairman, Coordinator enlisted the Workshops, Quizzes and STLPs conducted under VVIT, during the year 2020. The committee discussed over the quantity and quality of these activities under IQAC perspective. The committee felt satisfactory over the events conducted and scheduled for the next calendar Year 2021 after the pandemic break.

Resolution 5:

It was decided to conduct the activities by all departments, in even intervals, so that, they can spread-over the calendar and facilitate the intramural and interdisciplinary technology aspirants, to avail fruitfully.

Agenda Point 6: Switching from Byndr to ERP software

Chairman-IQAC, welcomed all the members to discuss over the transition from Byndr LMS to VVIT ERP software developed and maintained by IMS Prime. The members analyzed the new ERP software and its features against the Byndr. It was elicited that the ERP currently configured with most common features and can be extended to the institute-specific requirements on the run, by sticking to the primary objectives of ERP at institution level, viz., integration, simplification of data processing, streamlining of all internal processes, enhancing security.

Resolution 6:

It was made a consensus on the usage of ERP Software, to encourage all the interns to use it and deliberate their feedback and suggestions on the much needed customization.

Agenda Point 7: Any other with the permission of chair

As no other issues rose, the committee concluded, the meeting with a vote of thanks by the coordinator.

Coordinator, IQAC

Chairman, IOAC

Minutes of the $24^{\rm th}$ meeting of Internal Quality Assurance Cell (IQAC) held at 03:00 PM- on $31^{\rm st}$ March 2021 at New Block Seminar Hall in VVIT

The following members were present:

S.No	Name of the IQAC	Designation	Signature
	Member		
1	Dr. Y. Mallikarjuna Reddy	Principal, Chairman IQAC	1935
2	Dr. N Kumara Swamy	Dean of Administration, VVIT	Knows
3	Dr. K. Giri Babu	Dean of Academics	Klin
4	Dr. A. Kalavathi	HoD, IT, Coordinator, IQAC	control of the contro
5	Dr. T. Sridhar Babu	HoD, Civil	J. Smithan
6	Dr. R. Eswaraiah	HoD, CSE	at 1
7	Dr. M.Y. Bhanu Murthy	HoD, ECE	
8	Dr. A.V. Naresh Babu	HoD, EEE	200
9	Dr. K. Satyanarayana	HoD, Mech	08
10	Dr. P. Sudhakar	HoD, AI&ML	9
11	Dr. T. Sudheer	HoD, AIDS	1 Sulli
12	Dr. Ch. V. Suresh	HoD, IoT	Clar
13	Dr. M.R.N. Tagore	HoD, IoT, CSBS	D
14	Dr. M.V. Raghuram	HoD, S&H	11/0
15	Dr. P. Ammi Reddy	Controller of Examinations	A
16	Mr. K. Suresh Babu	T&P Coordinator	maf)
17	Mr. J.K. Sarma	Sr. Accountant	14
18	Mr. S. Badari Prasad	Secretary	Albana =
19	Mr. Ch. Naga Sai Kalyan	Alumni member	(A)
20	Mr. Sridhar K	External Member, Director, Norm S/W Solutions	Just
21	Dr. T. Jaya Lakshmi	External Member, SRM AP	1010
22	Dr. P. Ratna Babu	External Member, MIC	P. N. Aga
23	Mr. J. Yotesh	Student Body Member	ustalla
			yotesh

The Chairman welcomed the members to the IQAC meeting, followed by the confirmation of minutes of earlier 23rd meeting held on 30th December 2020 by all the committee members.

The Chair initiated the discussion on items of the agenda which were circulated among the members and corresponding resolutions were made.

Agenda Point 1: Internal Audits

Chairman reviewed the audit reports done during the quarter and invited the members to respond with suggestions for improvement. Members after browsing through the audit reports expressed their suggestions.

Resolution 1:

The committee unanimously came to a consensus that every suggestion and opinion must be recorded for later use in the improvement of Quality of Academic process.

Agenda Point 2: R20 class work progress

Prof MV Raghuram, Head of S&H Dept., revealed the students attendance, informal feedback on Courses delivery status, new assessment process and its readiness. Members explored the details and discussed over the improvement of process.

Resolution 2:

Committee decided to continue the same action plan as its going in line with the pre decided objectives.

Agenda Point 3: Social feedback of VVIT

The informal feedback taken from the public, stake holders and other competent and interconnected Organizations, has been put forth before the committee by the industry and official members. Chair requested all the members to analyse the information and elicit current quality sample of VVIT. Members made a deep analysis of the information given.

Resolution 3:

The committee elicited that the Social Feedback of Institute is intact and has passed all quality testing measures.

Agenda Point 4: PDP activities

Co-ordinator, enlisted that Personality Development Activities held under S&H for all the freshers and requested the members to assess the outcomes of those programs. The members lauded the motivation style of resource persons after

browsing through the students' response and testimonial given by the resources.

Resolution 4:

It was decided to perform even more number of events on Personality Development, Social role involvement and Persona designing process for the freshmen engineering students especially. The committee made a consensus that a mixture of young achievers and veteran achievers in several fields of science and engineering could be invited one per week.

Agenda 5: T&P activities

Convener enlisted the T&P Activities conducted during the quarter Jan-Mar 2021, especially after Covid-19 unlock and requested all the members to discuss over the improvement of activities in quality and quantity perspective.

Resolution 5:

As most of the T&P Activities are online as per the schedules and yet to get the results of training and there by the results of placements, the assessment of quality has been deterred till the next meeting.

Agenda Point 6: Minor and Honours degree for R19 and R20

In the recent BoS meetings, held internally at the Institution level, marked the feasibility of Minors and Honours programmes in all UG courses. Convener IQAC, requested all the members to discuss over this issue and identify the action-plan to be followed in Institution, if permitted by the Higher Education. The members expressed their ideas

Resolution 6:

A comprehensive action plan has been laid out by the committee and report shall be submitted to the Chair on or before 10-04-2021.

Agenda Point 7: Any other with the permission of chair

As no other issues rose, the committee concluded, the meeting with a vote of thanks by the coordinator.

Coordinator, IQAC

Chairman, IQAC

Minutes of the 25^{th} meeting of Internal Quality Assurance Cell (IQAC) held at 03:00 PM- on 30^{th} Jun 2021 at New Block Seminar Hall in VVIT

The following members were present:

S.No	Name of the IQAC	Designation	Signature
	Member		-21
1	Dr. Y. Mallikarjuna Reddy	Principal, Chairman IQAC	losso
2 .	Dr. N Kumara Swamy	Dean of Administration, VVIT	Knetas
3	Dr. K. Giri Babu	Dean of Academics	Vina
4	Dr. A. Kalavathi	HoD, IT, Coordinator, IQAC	Stokes
5	Dr. T. Sridhar Babu	HoD, Civil	Sudund
6	Dr. R. Eswaraiah	HoD, CSE	DA !
7	Dr. M.Y. Bhanu Murthy	HoD, ECE	
8	Dr. A.V. Naresh Babu	HoD, EEE	A Co
9	Dr. K. Satyanarayana	HoD, Mech	
10	Dr. P. Sudhakar	HoD, AI&ML	2 LO
11	Dr. T. Sudheer	HoD, AIDS	A Dullant
12	Dr. Ch. V. Suresh	HoD, IoT	Clark
13	Dr. M.R.N. Tagore	HoD, IoT, CSBS	(WY
14	Dr. M.V. Raghuram	HoD, S&H	
15	Dr. P. Ammi Reddy	Controller of Examinations	
16	Mr. K. Suresh Babu	T&P Coordinator	m d
17	Mr. J.K. Sarma	Sr. Accountant	
18	Mr. S. Badari Prasad	Secretary	MD 2
19	Mr. Ch. Naga Sai Kalyan	Alumni member	# Comment
20	Mr. Sridhar K	External Member, Director, Norm S/W Solutions	1/21/4
21	Dr. T. Jaya Lakshmi	External Member, SRM AP	layes
22	Dr. P. Ratna Babu	External Member, MIC	
23	Mr. J. Yotesh	Student Body Member	Kindu
			1 yotesh 1

The Chairman invited Heads of Departments of emerging branches and welcomed them as new members of IQAC,

The Chairman welcomed the members to the IQAC meeting, followed by the confirmation of minutes of earlier 24th meeting held on 31st March 2021 by all the committee members.

The Chair initiated the discussion on items of the agenda which were circulated among the members and corresponding resolutions were made.

Agenda Point 1: Projects Review Committee Reports

Chairman reviewed the project review committee reports, received from all departments during the final semester and invited the members to respond with suggestions for improvement. Members after browsing through the reports expressed their suggestions. Some members expressed that the mixed mode of delivery due to Covid-19 restrictions, has a mixed effect on the Projects done by the batches. Some batches especially from Computer Science and related have utilized it properly and even published their Academic Project works in Scopus, Springer and UGC Care Journals/Conferences. But some other batches from Mechanical, Civil etc where physical devices or machines are to be used for successful conduction of their experiments, have struggled a bit, but able to complete their projects with a mediocre standard.

Resolution 1:

The committee unanimously came to a consensus that for the Non-Circuit branches a special concern have to be given for this semester at least, considering the pandemic restrictions.

Agenda Point 2: II B Tech I Sem and II M.Tech I sem (R19) Regular Examination Results and analysis

Dr. P.Ammireddy, CoE, revealed the results analysis of recently conducted II BTECH and II M.TECH I Sem Examinations. Members explored the details and discussed over the further improvement of positive results.

Resolution 2:

Committee decided to strongly sustain the Assessment and Evaluation process adopted by the Examination Cell and to follow same action plan as its going in line with the pre decided quality objectives.

Agenda Point 3: Internal and External BoS meetings

The co-ordinator revealed the reports of Internal and External Board of Studies meetings, including the emerging technology branches. A formal discussion

has been made on the remarks made by the external and internal members on improvement of Curriculum.

Resolution 3:

The committee elicited that the remarks made by the external members must be considered without any deviation in order to have strict conformance with the Statutory bodies, while lacing the Vision of Institute in general and Departments in particular.

Agenda Point 4: Curriculum design standards and quality analysis

Co-ordinator, enlisted and reviewed tentative curriculum made by the concerned department heads, including the emerging technology branches. A comprehensive discussion has been made on the conformance of R19 and R20 curriculum with the design thinking and other feasible innovative curricular design aspects.

Resolution 4:

A consensus made on the quality of curriculum at the current design phase. The co-ordinator had been directed by the Chairman, to have more discussions further on the curriculum, for immaculate quality.

Agenda 5: T&P activities

Convener enlisted the T&P Activities conducted during the quarter Apr-Jun 2021, especially before the JNTU End-Examinations. Members expressed their concern towards the schedules laid out across the Internal and External Examinations. Chairman, IQAC, invited T&P I/C to reschedule those activities which are manageable and to plan accordingly for the other. The committee members discussed deeply in to the trade-off between Internal and External Examinations against the T&P key inevitable activities.

Resolution 5:

As most of the T&P Activities are online the committee unanimously, approved that, the students shall be given flexibility to write the Internal examinations on a later date with prior special permission, if they have any interview or test on the day of exam.

Chairman approved with consent from HoDs, CoE and T&P I/C.

Agenda Point 6: NAAC extension and NBA renewal action-plan

The Chairman of IQAC, Dr. Y.M.Reddy expressed his happiness over the extension of NAAC approval with A Grade (CGPA 3.09), for another Two years from March 2021 to March 2023.

All the members appreciated the NAAC coordinator and team for promptly filing the extension of approval on special Pandemic scenario, in time, with all supporting documents.

For the departments of IT and ECE, the second term accreditation of 3 years from 01-07-2019 RO 30-06-2022. The process for further accreditation, has been initiated by the Co-ordinator for IQAC and all members are requested to extend their support institute-vide.

Resolution 6:

Departments of IT and ECE are alarmed by the Committee, to tune their file work appropriately for the upcoming NBA further extension application.

Agenda Point 7: Any other with the permission of chair

As no other issues rose, the committee concluded, the meeting with a vote of thanks by the coordinator.

Coordinator, IQAC

Chairman. IOAC